

**Proceedings of District Educational Officer & Ex-Officio, DPO, SSA
Medchal-Malkajgiri, Dist
Present: Smt. I. Vijaya Kumari, M.A, B.Ed**

Proc. No. 10 /DCEB/2020

Date: 03.03.2021.

Sub: District Common Examinations – Communication of Academic calendar and submission of DCEB Figure statement for the year 2020-21 – Reg

Ref: Govt Memo No. 3552/Prog.II/A1/2020. Dt. 21.01.2021.

With reference to the subject cited above, the Commissioner & Director of School Education, Telangana State, Hyderabad has issued instructions for implementation of Academic calendar for the year 2020-21.

All the Mandal Educational Officers are hereby informed to communicate the academic calendar to all schools under Govt/ZP/ Aided and Un aided schools recognized by Govt of Telangana.

SCHEDULE OF ACTIVITIES

Date of Re opening of schools for classes 9 th & 10 th	01.02.2021
The Last working day	26.05.2021
Summer Vacation	27.05.2021 to 13.06.2021
Syllabus distribution.	Project work, Assignments up to 30% of the syllabus has already been communicated and it shall be completed at home under the guidance of teachers and parents. This will not be the part of internal assessments and year end Summative Assessment/ Board Examinations. The remaining up to 70% syllabus shall be taught in schools by the teachers and also online.

ATTENDANCE

Attendance is not mandatory and shall depend entirely on written consent from the parent. Students willing to study from home with the consent of the parent may be allowed to do so.

Every child who is willing to write the relevant exam shall be allowed to do so without insisting on minimum attendance and no such child will be withheld from writing the examination on any grounds.

EXAMINATION SCHEDULE

Type of Assessment	Schedule
Formative Assessment - FA I	By 15.03.2021
Formative Assessment - FA II	By 15.04.2021
Summative Assessment – SA (IX Class)	07.05.2021 to 13.05.2021
SSC Board Examinations	17.05.2021 to 26.05.2021

In this connection all the Heads of Institutions of Medchal – Malkajgiri District are hereby instructed to pay DCEB fees for the year 2020-21 as per the annexure on or before 10.03.2021.

S. No	Management	Classes	Amount to be collected
1	Govt/ZP/Aided Schools	IX & X	Rs. 50/- per student
2	Private management & Unaided schools	IX & X	Rs. 50/- per student

NOTE: The DCEB fee has been reduced to Rs 50/- for IX and X class students (All management schools) for **this academic year only** because of Covid situations prevailing.

HOW TO ENTER FIGURE STATEMENT & PAY FEE ONLINE

Step 1: Open **deomedchal.com**

Step 2: In the Menu click Office -> then **DCEB**
This will open our **DCEB** Website.

You can also open **DCEB** directly by typing
medchal.dceb.online

Step 3. Click **Enter Figure Statement Button**

Step 4. Enter **UDISE No** and press **Fill Data Button**

OR Step 4. You can also select the school directly by selecting the Mandal and school.

Step 5. Fill all the boxes and select relevant Key center and other options.

Step 6. Enter **Strength particulars** and Press **Submit**
It will be submitted only after all classes strength is **tallied or not is OK**

Step 7. Note down the **reference Id**. Reference Id can be used to check or print Figure statement any time in future.

Step 8. Take print of **figure statement** by clicking **Print figure statement button**

Step 9. Make the payment by clicking the **Pay DCEB Fee Button** and Pay at Bank website

OR

Open below link to make payment.

<https://www.iobnet.co.in/iobpay/entry.do>

Step 10:

Select Category: Educational Institution

Select Merchant: DCEB MEDCHAL – MALKAJGIRI
Select Payment: Examination fees or Sports Fees

Step 11: ENTER UDISE CODE

Step 12: FILL THE DETAILS AND PROCEED FOR MAKING PAYMENT

Step 13: SELECT THE MODE OF PAYMENT

Step 14: LOGIN TO THE CORRESPONDING NET BANKING PORTAL(Credit/Debit card) AND COMPLETE THE PAYMENT

The figure statement should be filled as per the attendance registers and invariably attested by the concerned MEO/Key Center Headmaster.

Further the Heads of the Institutions of all managements are instructed to submit the paid challan along with the figure statement and ETR copy on or before 10.03.2021 in the O/o DCEB in the premises of ZPHS Kukatpally. If the hard copies are not submitted before due date DCEB will not supply question papers.

The Mandal Educational Officers/Key Center Headmasters are instructed to check and instruct all schools in their jurisdiction to pay DCEB fees.

Note:

1. All the Heads of Institutions are instructed to submit Fee Paid challan along with figure statement and ETR copy on or before 10.02.2021.

Enclosures: 1. Original On line challan
2. Figure statement duly signed by concerned MEO/Key center Headmaster.
3. ETR copy duly attested by concerned MEO/Key centre Headmaster.


Secretary, DCEB,
Medchal – Malkajgiri. District


District Educational Officer & Ex-Officio DPO SSA,
Medchal- Malkajgiri. Dist.

Copy to:

The Headmasters of all management schools in the district.
All the Mandal Educational Officers/School Complex HMs/ Key center HMs in the District for necessary action.